

# join our team

## PATIENT SERVICES ADVISOR OPPORTUNITY

Part and full time hours available

Castle Medical Group are excited to offer the opportunity to join our friendly team as a Patient Services Advisor.

We are looking for someone with good communication and customer service skills. Previous experience of working in the NHS and using SystmOne is desirable but not essential as full training will be given.

We offer a wide range of services for our 18,100 patients, and pride ourselves on delivering good quality patient focused care. The practice is well led with a supportive mixed skilled clinical team which includes, 6 x GP Partners, Salaried GP's, Paramedics, Advanced Nurse Practitioners, Practice Nurses, Health Care Assistants, Phlebotomists, Pharmacists, First Contact Practitioner and Mental Health Practitioner, combined with an extensive and experienced Management, Patient Services and Administration Team.

If you would like to find out more about the role, please refer to our website at:

<https://castlemedicalgroup.co.uk/vacancies>

*apply now*



Castle Medical Group

Please send your CV and covering letter to:  
**fiona.jones55@nhs.net**

Closing Date: Subject to finding a suitable candidate